

Orange County Genealogical Society

CONSTITUTION AND BYLAWS

Proposed Amendments

ARTICLE III, SEC. 2.

Current:

Membership dues shall be ten dollars per year, or such other amount as may be determined by the Board of Trustees to be necessary to carry out the purposes of the Society. Membership shall include husband and wife residing at the same address, and each shall be entitled to the privileges of the Society, except as may be limited by Article XII, "Quarterly Publications."

Proposed:

Membership dues shall be fifteen dollars per year, **(or a 5 -year membership for \$65)** or such other amount as may be determined by the Board of Trustees to be necessary to carry out the purposes of the Society. Membership shall include a couple residing at the same address, and each shall be entitled to the privileges of the Society, except as may be limited by Article XII, "Quarterly Publications."

REASON:

To reflect the current membership dues. Update wording to be more in tuned with current times.

ARTICLE III, SEC 4.

Current:

In lieu of Annual Dues, a Life Membership may be obtained by any prospective or present member for a one-time payment of \$175.00 or any such other amount as determined by the Board of Trustees. Proceeds from life membership may be invested and records kept for a monthly report. Interest may be transferred from this investment to the general fund and categorized as "dues income."

Proposed:

In lieu of Annual Dues, a Life Membership may be obtained by any prospective or present member for a one-time payment of \$300.00 or any such other amount as determined by the Board of Trustees.

REASON:

To reflect the current cost of a Life Membership and to remove the unnecessary wording.

ARTICLE IV, SEC. 1.

Current:

The regular meeting of this Society shall be scheduled for the first Wednesday of each month; or on such other day as may be designated by the Board of Trustees, with proper notification of the membership. Unforeseen changes will be announced through news media in Orange County.

Proposed:

The regular meeting of this Society shall be scheduled for the first Saturday of each month; or on such day as may be designated by the Board of Trustees, with proper notification of the membership.

REASON:

To reflect current meeting days and remove unnecessary wording.

ARTICLE V, SEC. 2.

Current:

There shall also be a Board of Trustees consisting of the officers of the Society the chairmen of the following standing committees: Editorial, Research Room, Publications, and Membership, and nine additional elected members. The immediate past president shall have the option of being included as an additional member of the Board of Trustees. The President of the Society shall be the Chairman of the Board of Trustees.

Proposed:

There shall also be a Board of Trustees consisting of the officers of the Society, the chairmen of the following standing committees: Editorial, Research Room, Publications, Membership, Program, Social Media, and nine additional elected members. The immediate past president shall have the option of being included as an additional member of the Board of Trustees. The President of the Society shall be the Chairman of the Board of Trustees. The Board of Trustees shall meet annually.

REASON:

To add additional standing committees formed since the last Constitution and Bylaws were updated. Also, to add that the Board of Trustees shall meet annually.

ARTICLE VII, SEC. 1.

Current:

The President shall preside at all meetings of the Society and of the Board of Trustees; shall appoint standing committees and all other special committees as are needed; shall serve ex-officio as a

member of all committees; shall determine time and place of the Board of Trustees; shall annually audit the books of the Treasurer as to make a report to the membership at the annual meeting; and shall make all necessary annual or other reports as may be required by appropriate government agencies.

Proposed:

The President shall preside at all meetings of the Society and of the Board of Trustees; shall appoint special committee chairpersons as are needed; shall serve ex-officio as a member of all committees; shall determine time and place of the Board of Trustees meetings; shall annually arrange for an audit of the books of the Treasurer so a annual report can be made to the membership.

REASON:

To clarify who may audit the Treasurer's books. Remove wording that is the duty of the Treasurer not the President.

ARTICLE VII. SEC. 3.

Current:

The Recording Secretary shall keep a full and correct record of all proceedings of regular meetings of the Society and Board of Trustees. These records shall be read at the next meeting of the Society for approval, except the records of the meetings of the Board of Trustees shall be read at the next Board of Trustees meeting, unless otherwise directed by the President. The Recording Secretary shall handle administrative correspondence under the direction of the President. Notices of meetings of the Board of Trustees shall be sent by the Recording Secretary.

Proposed:

The Recording Secretary shall keep a full and correct record of all proceedings of regular meetings of the Society and Board of Trustees. These records shall be read at the next meeting of the Society for approval, except the records of the meetings of the Board of Trustees shall be read at the next Board of Trustees meeting, unless otherwise directed by the President. The Recording Secretary shall handle administrative correspondence under the direction of the President. Notices of meetings of the Board of Trustees shall be sent by the Recording Secretary. The Recording Secretary shall notify the membership of any change in time and place of meetings.

REASON:

To clarify who will notify the membership of changes in time and place of meetings.

ARTICLE VII. SEC. 5.

Current:

The Treasurer shall have custody of all funds of the Society and shall maintain appropriate records of all receipts and expenditures and make report of same at each regular meeting of the Society; shall receive membership dues and maintain a duplicate file of membership; and shall administer all funds. The Treasurer shall also maintain such financial records as may be required and complete reports or submissions to appropriate government departments or agencies. The Treasurer's records shall be available for audit, by the Board of Trustees for the annual meeting as prescribed elsewhere in these bylaws.. All funds administered by the Treasurer shall have the approval by a carried motion of the Society's General Assembly at a Regular Meeting or the Society's Board of Trustees at a Board of Trustees Meeting. Any funds approved by the Board of Trustees must be reported by the Treasurer at the next Regular Meeting of the Society.

Proposed:

The Treasurer shall have custody of all funds of the Society and shall maintain appropriate records of all receipts and expenditures and make report of same at each regular meeting of the Society; shall receive membership dues and maintain a duplicate file of membership; and shall administer all funds. The Treasurer shall also maintain such financial records as may be required and complete reports or submissions to appropriate government department or agencies. The Treasurer's records shall be available for audit. All funds administered by the Treasurer shall have the approval by a carried motion of the Society's General Assembly at a Regular Meeting or the Society's Board of Trustees at a Board of Trustees Meeting. Any funds approved by the Board of Trustees must be reported by the Treasurer at the next Regular Meeting of the Society.

REASON:

To remove sentence based on a change made to Article VII. Sec. 1.

ARTICLE VII. SEC. 7.

Current:

There shall be the following standing committees all appointed by the President: Editorial Committee, Research Room Committee, Publications Committee, and Membership Committee. Descriptions of functions of those committees are as follows:

1. Editorial Committee shall be responsible for matters affecting the Quarterly publication and in conjunction with the President shall establish the editorial policy of the Society.
2. The Research Room Committee shall have charge of the Society research room and be responsible for its maintenance, improvements, and staffing when the research room is open. The Research Room Committee shall also make recommendations at regular Society meetings pertaining to the acquisition of new material for the research room.
3. The Publications Committee shall be responsible for all Society publications except the quarterly publication. This committee will keep an inventory of publications, process orders

for publications, recommend new publications at regular Society meetings and report monthly concerning the previous month's sales.

4. The Membership Committee shall maintain a file of the membership, a copy of which shall be filed with the Treasurer, and shall also maintain a working mailing list to be provided to the Publications Committee for mailings. All funds received by the Membership Committee shall be recorded and turned over to the Treasurer.

Proposed:

There shall be the following standing committees all appointed by the President: Editorial Committee, Research Room Committee, Publications Committee, and Membership Committee, Program Committee, and Social Media Committee. Descriptions of functions of those committees are as follows:

1. Editorial Committee shall be responsible for matters affecting the Quarterly publication and in conjunction with the President shall establish the editorial policy of the Society.
2. The Research Room Committee shall have charge of the Society research room and be responsible for its maintenance, improvements, and staffing when the research room is open. The Research Room Committee shall also make recommendations at regular Society meetings pertaining to the acquisition of new material for the research room.
3. The Publications Committee shall be responsible for all Society publications except the quarterly publication. This committee will keep an inventory of publications, process orders for publications, recommend new publications at regular Society meetings and report monthly concerning the previous month's sales.
4. The Membership Committee shall maintain a file of the membership, a copy of the current membership shall be filed with the Treasurer, also maintain a current membership list to be used for distribution of the quarterly.
5. The Program Committee shall research and find possible speakers for topics of interest to the genealogical community.
6. The Social Media Committee: The society shall promote social media outlets such as a Website and Facebook page. This will be offered to promote research room utilization, interest in family history and announcing upcoming programs and events. Content will be guided by the administrators' discretion and input put forth by fellow society members.

REASON:

Add Standing Committee's and their duties formed since the last Constitution and Bylaws update. To change wording of duties of Membership Committee to reflect current procedures.

ARTICLE XI. Amendment

Current:

This Constitution and ByLaws may be amended at any regular meeting of the Society by a two-thirds vote of members present and in good standing, provided a notice in writing of the proposed change be mailed to each member before a vote. All proposed amendments shall be in writing.

Proposed:

This Constitution and ByLaws may be amended at any regular meeting of the Society by a two-thirds vote of members present and in good standing, provided a notice of the proposed change be made electronically to each member before a vote. All proposed amendments shall be in writing.

REASON:

Change the wording.

ARTICLE XII. Quarterly Publication

Current:

The Society shall issue a quarterly publication in the months of May, August, November, and February, which shall be mailed to the membership in good standing. Memberships renewed by May 1 of any fiscal year may be considered to be in good standing for the purpose of the quarterly publication mailing. Members in good standing in any fiscal year shall be entitled to receive all issues of the quarterly publication for that fiscal year. This entire section notwithstanding, the Board of Trustees may suspend publication for good and sufficient reason, such as insufficient funds, material or personnel.

Proposed:

The Society shall issue a quarterly publication in the months of May, August, November, and February, which shall be distributed to the membership in good standing. Memberships renewed by May 1 of any fiscal year may be considered to be in good standing for the purpose of the quarterly publication distribution. Members in good standing in any fiscal year shall be entitled to receive all issues of the quarterly publication for that fiscal year. This entire section notwithstanding, the Board of Trustees may suspend publication for good and sufficient reason, such as insufficient funds, material or personnel.

REASON:

To update the wording.

ARTICLE XIII, Research Room

Current:

The Society may maintain, insofar as may be practicable, a research room or publications helpful in genealogical research and headed by the chairman of the Research Room Committee as

appointed by the President (Art. VII, Sec. VIII). The research room may be open to the public under rules approved by the President and at certain regular hours as determined by the Research Room committee and the Board of Trustees.

Proposed:

The Society shall maintain, insofar as may be practicable, a research room or publications helpful in genealogical research and headed by the chairman of the Research Room Committee as appointed by the President (Art. VII, Sec. VIII). The research room may be open to the public under rules approved by the President and at certain regular hours as determined by the Research Room committee and the Board of Trustees

REASON:

To update the wording.